**MINUTES FOR TOWN OF MINUTES FOR TOWN OF CHEMUNG TOWN BOARD MEETING HELD DECEMBER 9TH, 2020, AT 7PM in the Town Hall at 48 Rotary Road Ext. Chemung NY 14825**

SUPERVISOR RICHTER LED EVERYONE IN THE PLEDGE OF ALLEGIANCE TO SALUTE THE FLAG.

**ROLL:** PRESENT: DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 ABSENT: NONE

ON A MOTION BY BERNATAVITZ AND SECONDED BY Birney THE MINUTES OF THE November 2020, MEETINGS WERE ACCEPTED.

**CARRIED: AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

 **COMMUNICATIONS:**

**PUBLIC FORUM:**

 Dennis Brown – questions on updates to the website

**BUILDING COMMITTEE:**

 Door – the part is obsolete – new door is $2,000

**OLD BUSINESS:**

1. Special Use Permit – Russel Purvis – waiting on Town Planning Board and County Planning Board
2. DOT lot – needs mark up number 2

**NEW BUSINESS:**

1. 2021 Town Budget Adoption
2. CWA collective bargaining agreement
3. Town Clerk Audit
4. Retention and Disposition Schedule
5. Josh Conklin Special Use Permit

**RESOLUTION 2020-071**

**2021 TOWN BUDGET**

**RESOLUTION BY:** BIRNEY

**SECONDED BY:** BERNATAVITZ

**RESOLVED,** The Chemung Town Board agrees to adopt the 2021 preliminary budget as the 2021 Adopted Budget.

**CARRIED: AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

**RESOLUTION 2020-072**

**CWA COLLECTIVE BARGANING AGREEMENT**

**RESOLUTION BY:** DONOVAN

**SECONDED BY:** LOPER

**RESOLVED,** the Chemung town board agrees to keep the current contract for 1 (one) more year

 **AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

**RESOLUTION 2020-073**

**RETENTION AND DISPOSITION SCHEDULE**

**RESOLUTION BY:** RICHTER

**SECONDED BY:** DONOVAN

**RESOLVED,** By the Town Board of Town of Chemung that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED, that in accordance with Article 57-A: a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein; xxiv b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

 **AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

**RESOLUTION 2020-074**

**JOSH CONKLIN SPECIAL USE PERMIT**

**RESOLUTION BY:** BIRNEY

**SECONDED BY:** LOPER

**RESOLVED,** the Chemung town board agrees to refer the Josh Conklin Special Use Permit to the Chemung County Planning Board.

 **AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

**RESOLUTION 2020-075**

**JOSH CONKLIN SPECIAL USE PERMIT**

**RESOLUTION BY:** LOPER

**SECONDED BY:** BERNETAVITZ

**RESOLVED,** the Chemung town board agrees to refer the Josh Conklin Special Use Permit to the Town of Chemung Planning Board.

 **AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

**RESOLUTION 2020-076**

**ACCEPT MONTHLY REPORTS**

**RESOLUTION BY:** BIRNEY

**SECONDED BY:** LOPER

**RESOLVED,** the Chemung town board agrees to accept the monthly reports from all reporting departments.

**CARRIED: AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

**RESOLUTION 2020-070**

**PAY MONTHLY BILLS**

**RESOLUTION BY:** BERNATAVITZ

**SECONDED BY:** DONOVAN

**RESOLVED,** the Chemung town board agrees to pay the monthly bills.

**CARRIED: AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

ON A MOTION BY BIRNEY AND SECONDED BY LOPER THE MEETING WAS ADJOURNED AT 7:25 P.M,

**CARRIED: AYES:** DONOVAN; BIRNEY; BERNATAVITZ; LOPER; RICHTER

 **NAYS:** NONE

RESPECTFULLY SUBMITTED:

Natasha Conklin

CHEMUNG TOWN CLERK